

Sustainability Plan

2015

Bolivia



Year End Report

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This Sustainability Plan includes a set of actions which, in whole or in part, go beyond what is required by law and are aimed to contribute to sustainable development. Participating companies of Repsol Group have the firm intention to undertake and fulfill them. However, they reserve the right to modify, postpone or cancel their implementation without incurring liability, but undertake to publicly justify these possible cases.

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Year End report on actions of the Plan on December 31st, 2015

Program 1

Governance

ACTION	Be accountable for our ethical, social and environmental performance in Bolivia.
DESCRIPTION	We will prepare and publish a report on Repsol's Corporate Social Responsibility in Bolivia in 2014-2015, thereby responding to the expectations of our stakeholders. This report will be verified by an independent expert.
INDICATOR	Report published.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We concluded the report's content editing and design. It has already been published both on paper and in digital format. Various initiatives, especially those related to the press, seek to consolidate the positioning of Repsol Bolivia as a leading company in the sector, highlighting its track record of fulfilling its commitments with transparency and timeliness, its contribution to the country, and its role as partner of the Bolivian government.

ACTION	Identify and quantify the actions carried out and/or promoted by the Company in Bolivia, geared toward avoiding social and/or environmental impacts.
DESCRIPTION	We will identify the responsible parties in each area involved and will provide them with training so they can fulfil their mandate in the established targets. We will inform both Company personnel and contractors of our objective, so that they can in turn notify all their area managers. On a quarterly basis, we will quantify and report to the chief manager, through the area managers, on every action carried out that included efforts to avoid a social and/or environmental impact.
INDICATOR	Amount and/or resources committed to avoid social and environmental impacts. Record of identified actions.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	Throughout 2015, we optimized operations several times with positive impacts, especially in environmental management. In 2016, continuing the initiative, we will advance with the official recording of initiatives.

Program 2

Human rights

Business Relations

ACTION	Prepare a model clause promoting respect for, protection of and compliance with human rights.
DESCRIPTION	We will prepare a model clause promoting respect for, protection of and compliance with human rights and fundamental freedoms, in order to bring our contractors into line with the principals and initiatives to which Repsol has adhered, through contractual stipulations. We will implement this clause in the contractual models applicable to the Repsol Bolivia business unit. and adjust the model as necessary, in order to mainstream the interpretation throughout the contractual document..
INDICATOR	Drafting of the human rights protection clause. Inclusion in contractual models applicable to the Bolivia business unit.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	Hemos desarrollado una cláusula para proteger los derechos humanos, incluyendo particularidades de la realidad boliviana, que hemos incluido en los cuatro modelos contractuales aprobados para la unidad de negocio de Bolivia. Este clausulado se encuentra en todos los contratos que forman parte de la campaña de perforación en Caipipendi, que incluye actividades por más de cuatro años en cuatro locaciones diferentes y con presencia de diversos contratistas y comunidades locales.

ACTION	Raise awareness of human rights issues among contractors and local suppliers, communities and authorities. Disseminate our internal regulations
DESCRIPTION	We will hold human rights awareness-raising sessions with contractors and local suppliers, communities and authorities and will disseminate our internal regulations in that respect.
INDICATOR	Number of persons trained in the different segments.#S
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	The human rights commitments and the grievance mechanisms are part of orientation for on-site contractors. In 2015, we conducted meetings with the communities and with local and departmental authorities (mayors, captains, assembly members, etc.) to introduce them to the internal regulations on human rights. The dissemination of the internal regulations to the various interest groups has contributed to the strengthening of the company image and to generating a sense of trust

Culture and Management Systems

ACTION	Disseminate, institutionally, commitments and programs on Human Rights to organizations and business associations groups.
DESCRIPTION	We will distribute information to the target groups identified in Repsol Bolivia's business unit communication plan.
INDICATOR	Identified public/sessions conducted.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We established a communication plan that included a schedule of visits and meetings with key stakeholders and trade groups. We conveyed the public commitments and programs developed by Repsol in terms of human rights to these groups and stakeholders.

Due diligence

ACTION	Update the human rights impact identification study carried out in the Caipipendi and Mamoré blocks.
DESCRIPTION	We will update the impacts identified in the human rights impact identification study.
INDICATOR	Risk matrix updated at December 31, 2015.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	In 2015, we worked on the socio-environmental baseline for the Caipipendi block and exploratory projects, whose data will be used to update the study. To that end, the initiative has been redefined for the 2016 fiscal year.

Remedy

ACTION	Update Repsol Bolivia's grievances management procedure.
DESCRIPTION	We will update the procedure in accordance with the guidelines set out in the United Nations Guiding Principles on Business and Human Rights and the corporate guide and best practices issued by IPIECA, the global oil and gas industry association for environmental and social issues
INDICATOR	Procedimiento presentado para aprobación a 31/12/2015
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	We continued updating the claims management procedure, having detected the need for a resolution committee presided over by the business unit management. The procedure was submitted for approval on December 31st, 2015.

Security

ACTION	Collaborate in training Bolivian professional soldiers in human rights and international humanitarian law.
DESCRIPTION	We will organize in-person courses for professionals with the Bolivian army. The courses will be approximately 30 hours and will include the resolution of practical cases. We will award scholarships to the highest-scoring officers in the course so they can complete a university degree in International Humanitarian Law at the Instituto Internacional de Derecho Humanitario de San Remo (Italy).
INDICATOR	In-person course carried out. IIHL scholarship awarded.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We held courses in Santa Cruz de la Sierra and in La Paz, in June and October 2015, respectively, in which we offered training to 147 commissioned and non-commissioned army officers, 10 members of the Bolivian Red Cross, and 4 attorneys from the National Hydrocarbons Agency. We awarded the 10 officers with the best grades in the first course with full scholarships to the 28th course on international humanitarian law from the International Institute of Humanitarian Law in San Remo.

Program 3

Labor practices

Culture, Development and Management systems

ACTION	Regularly inform personnel about the Repsol Bolivia business unit's activity, plans and results.
DESCRIPTION	We will organize quarterly sessions allowing senior management to inform personnel about the business's results, plans and projects as well as the Company's overall situation, its main issues, management and information to be shared with employees.#
INDICATOR	Four information sessions per year.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We scheduled and held three annual sessions during which we informed the employees about the objectives, achievements, and business results of the Bolivia business unit.

Promotion of Diversity and Balance

ACTION	Implement the telecommuting program, supporting a work/ life balance in the Bolivia business unit.#
DESCRIPTION	We will analyze which job positions are appropriate for telecommuting. Once the program has been implemented, we will build upon actual experience. We will coordinate with each Repsol Bolivia business unit manager in order to verify the job positions that could participate in the program. We will determine the technological, resource and licensing needs required in order to apply the program. We will present the project to the different internal areas for approval.
INDICATOR	Analysis report carried out at December 31, 2015. - Number of people participating in the telecommuting program# at December 31, 2016.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	In 2015, we analyzed positions with the potential to participate in the telecommuting program at the Repsol Bolivia business unit. The delivery of the final report is scheduled for March 31st, 2016, pending approval of the analysis by the involved managers and by the management of the business unit. Subsequently, we will implement the program..

Social Dialogue

ACTION	Provide open and timely information to personnel regarding actions to improve the workplace climate.
DESCRIPTION	We will consolidate the action plans for each of the four dimensions (recognition, development, innovation and workplace environment), led by managers and multidisciplinary teams. We will keep employees informed about the progress and implementation of the initiatives suggested by each team. We will name communications contact persons in order to compile information and involve employees and managers. We will raise awareness about the Company's efforts and responses to employees.
INDICATOR	In December 2015, we made the third annual official announcement of results of the Work Environment Action Plan in the Business Unit, fulfilling the determination of the 2015 management.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	En diciembre de 2015 hemos realizado la tercera comunicación formal anual de resultados del Plan de Acción de Clima Laboral a través de la Unidad de Negocio, cumpliendo el hito comprometido de la gestión 2015.

Program 4

Safety

Business Relations

ACTION	Analyze and contribute to improving safety and environmental performance of service providers at assets operated by Repsol.
DESCRIPTION	We will hold monthly meetings with service providers in order to strengthen our joint management of social, environmental, health and safety aspects in connection with activities carried out at Repsol-operated assets, analyzing performance and exchanging best practices. We will routinely evaluate the safety and environmental performance of service providers in order to verify compliance with applicable legal and company requirements, as well as to identify and report areas for improvement.
INDICATOR	Number of meetings held. Percentage of service companies evaluated.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We held 10 meetings with the companies that provide services to the Bolivia business unit, during which we reviewed that status of the safety and environment (SE) goals, accident rate indicators, incident-related lessons learned, best practices, and points of care. As shown in the monthly SE reports from each operated asset, the contractors' SE performance was also assessed.

Culture and Management Systems

ACTION	Develop road safety awareness among persons driving and walking near the operations área.
DESCRIPTION	We will implement a road safety campaign for drivers and pedestrians present in the areas in which Repsol operates.
INDICATOR	Campaign designed and implemented at December 31, 2015.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We developed and implemented the campaign with a total of 14 capacity-building sessions—seven in the Margarita region and seven in the Mamoré area. In Margarita, two sessions were held in each of the communities of Yuati, Cumandaroti, and Zapaterambía, and one in the community of Villa Mercedes. In Mamoré, three sessions in UE René Barrientos, two in the community of Puerto Andino, one in the community of Illimani, and another in the community of Villa Unión.

Incidents Management

ACTION	Update emergency response plans for assets operated by Repsol in Bolivia.
DESCRIPTION	We will update the emergency response plans of assets operated to mitigate unplanned events that have the potential to cause harm. Updating emergency response plans will be implemented between 2015 and 2016.
INDICATOR	Number of emergency response plans updated.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	The action will be carried out in 2015 and 2016. In 2015, we performed several studies: 1) HAZID (hazard identification study) at Caipipendi, Mamoré, Monteagudo, Cambeiti, central warehouse, technical archive, and head office. 2) HAZOP or FOA (functional operability analysis) at Caipipendi, Mamoré, Monteagudo, and Cambeiti. Similarly, we assessed the risks by work station in Caipipendi, Mamoré, Monteagudo, Cambeiti, central warehouse, technical archive, and head office.

Risks Management

ACTION	Design and implement a hazardous materials management plan for Repsol Bolivia operations.
DESCRIPTION	We will identify the environmental and safety aspects, initial successes and potential threats/dangers. We will evaluate these potential dangers and define control and recovery measures. To that end, an annual hazardous materials management plan will be issued and implemented.
INDICATOR	Percentage of activities carried out.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We issued the hazard management plans for operated assets in Caipipendi, Mamoré, and Monteagudo, as well as for Project Margarita, for operations in both the subsoil and on the surface. We also carried out all scheduled activities and conducted monthly monitoring.

ACTION	Perform safety and environmental audits.
DESCRIPTION	We will systematically verify and document the implementation of Company regulations, as well as the Repsol Bolivia integrated management system requirements, in order to objectively verify compliance. To that end, we will design and implement an appropriate safety and environmental audit plan.
INDICATOR	Number of audits carried out.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We performed 25 audits (22 in 2015 and 3 to be completed in 2016). Their breakdown is as follows: 1) three on risks; 2) two on emissions verification; 3) 11 on air safety; 4) three on work permits for the Caipipendi, Mamoré, and Monteagudo operated assets; 5) three on spills; 6) three ongoing environmental audits.

ACTION	Update emergency response plans for assets operated by Repsol in Bolivia.
DESCRIPTION	We will update the identification and minimization measures risks that may affect the safety of people, facilities and the environment of assets operated Repsol in Bolivia, applying the corporate standard risk management safety and environmental standards in industrial assets . These studies will be carried out between 2015 and 2016.
INDICATOR	Number of emergency response plans updated.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	The action will be carried out in 2015 and 2016. In 2015, we performed several studies: 1) HAZID (hazard identification study) at Caipipendi, Mamoré, Monteagudo, Cambeiti, central warehouse, technical archive, and head office. 2) HAZOP or FOA (functional operability analysis) at Caipipendi, Mamoré, Monteagudo, and Cambeiti. Similarly, we assessed the risks by work station in Caipipendi, Mamoré, Monteagudo, Cambeiti, central warehouse, technical archive, and head office.

Program 5

The Environment

Biodiversity

ACTION	Begin the environmental, social and biodiversity baseline study and the biodiversity action plan for the Mamoré área.
DESCRIPTION	We will carry out the environmental, social and biodiversity baseline study for the Mamoré area (Surubí and Paloma), applying corporate regulations on managing biodiversity and evaluating environmental, social and health impacts. This will allow us to generate specific technical recommendations for improving the socio-environmental management and to document biodiversity conservation needs. The study will be carried out between 2015 and 2016.
INDICATOR	Progress according to the project time line.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	In order to improve the operability and practicality of the original initiative, we decided to conduct social and environmental baseline studies by project instead of by area. This means that, for each project in the Mamoré Contract Area, we will conduct a socio-environmental diagnostic study centered on the area of that specific project. This will be the case for the Chasqui 2D seismic project, to be issued in 2016.

ACTION	Complete the environmental, social and biodiversity baseline study and the biodiversity action plan for the Caipipendi área.
DESCRIPTION	We will complete the environmental, social and biodiversity baseline study begun in 2014 for the Caipipendi area (Margarita and Huacaya), applying the corporate regulations on managing biodiversity and evaluating environmental, social and health impacts. This will allow us to generate specific technical recommendations for improving socio-environmental management and to document biodiversity conservation needs.
INDICATOR	Study delivered at March 31, 2015.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We conducted the study that was delivered on March 31st, 2015.

Climate Change

ACTION	Reduce emissions in well testing.
DESCRIPTION	Our strategy encourages initiatives that reduce energy use over the entire life cycle of our activities and therefore lower greenhouse gas (GHG) emissions. Before a well enters production stage, it must be tested. During the test, a significant amount of gas is burned, with the resulting GHG emissions. We will implement a project to reduce such emissions during tests, whereby we recover the gas that in normal operating conditions would be burned and emitted in the atmosphere.
INDICATOR	External verification of reduced emissions.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	From July 16th to August 7th, we carried out the cleaning and testing of the MRG-8 well, during which gas flaring was minimized, by retrieving it and sending it to the Margarita Plant for processing. Unlike in previous well tests, this time a scrubber was installed in order to retain mud during the cleaning stage. This in turn reduced the amount of gas that normally would have to be burned. This innovative process helps us to reduce the emission of 8 kt of CO ₂ e.

Culture and Management Systems

ACTION	Complete the gap analysis of Repsol Bolivia's new seismic and drilling projects, with respect to the Company's environmental requirements.
DESCRIPTION	We will complete the gap analysis with respect to the minimum environmental requirements set by the Company, for all new seismic and drilling projects in 2015. The aim is to verify performance of projects with respect to these requirements.
INDICATOR	Number of gap analyses presented compared to the total number of seismic and drilling projects completed at December 31, 2015.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We completed the gap analysis of the MGR-7 and MGR-8 drilling projects, using the "Environmental Performance Practice" document as reference in the management system of the Division of Exploration & Production. In 2015, no seismic acquisition projects were carried out.

Operational eco efficiency

ACTION	Implement Repsol Bolivia's Water Action Plan.
DESCRIPTION	We will carry out the actions foreseen in the five-year Water Action Plan, corresponding to the first year of implementation. These actions are aimed at improving management of this resource within our activity.
INDICATOR	Stage of completion of the Water Action Plan.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We issued water action plans for the Caipipendi, Mamoré, and Monteagudo operated assets, carrying out all activities scheduled for 2015.

ACTION	Perform environmental audits on Repsol Bolivia assets..
DESCRIPTION	We will perform environmental audits on assets in Surubí, Monteagudo, Cambeiti and Caipipendi. The purpose of the audits is to reassess the impacts of past projects and characterize environmental liabilities. Audits to be completed between 2015 and 2016.
INDICATOR	Progress according to the project time line.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	This is a biannual activity, which will be carried out between 2015 and 2016. In 2015, we began the Caipipendi, Mamoré, Monteagudo, and Cambeiti environmental audits, which are expected to be completed during the first half of 2016.

Program 6

Fair Operating Practices: Anti-Corruption and Ethics

Business Relations

ACTION	Maintain two-way communication with suppliers in order to agree on contractual service provision models with specific corporate social responsibility clauses.
DESCRIPTION	As actions pending from the 2013-2014 Sustainability Plan, once the new contractual models with specific corporatesocial responsibility clauses are approved, we will clarify any doubts or questions thereon. In certain cases, we will adjustthe contractual stipulations to reflect particular aspects of the service to be contracted.
INDICATOR	Number of contractors with observations.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	We discussed the subsoil contract models with the main service providers of the last drilling campaign contracted in the Bolivia Business Unit. These models were adjusted based on the established agreements. Permanent process with the remaining contracts. We are currently carrying out similar work with the surface contract models in new bidding processes.

Program 7

Fair Operating Practices: Value chain

Partners

ACTION	Identify the differences between YPFB Andina's corporate social responsibility practices and those of Repsol Bolivia, in order to bring them into alignment
DESCRIPTION	We will perform a diagnostic assessment of the corporate social responsibility situation at YPFB Andina. We will identify any differences between YPFB Andina's corporate social responsibility practices and those of Repsol Bolivia.
INDICATOR	Diagnostic report. Identificación de diferencias.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	We disclosed all available information about YPFB corporate responsibility policies. In 2016, we will work alongside a Repsol team of specialists in the identification of differences between the two orientations.

Suppliers and contractors

ACTION	Carry out a contract holders' training program regarding second-tier contract obligations.
DESCRIPTION	We will hold training sessions for Repsol Bolivia business unit contract holders regarding the second-tier aspects of contracts for which they are responsible, where these aspects impact labor issues such as compliance with contractor obligations as employers.
INDICATOR	Number of sessions held.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	We will conduct a contract holders study to carry out the initiative during the 2016 fiscal year.

ACTION	Continue with the evaluations of contractor service quality, as a formal mechanism for encouraging ongoing improvement in service provision and the development of suppliers.
DESCRIPTION	We will identify the relevant services for which we will hold quality meetings. At these meetings, we will suggest to contractors areas for improvement in respect of the services received, allowing them to identify potential problems and implement specific action plans.
INDICATOR	Number of meetings held.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	In 2015, meeting this initiative's objective, we held the described quality meetings with seven of our significant service providers (Área, Pegaso, Exterran, Halliburton, Ransabol, Insertank, and Bolpegas).

ACTION	Promote corporate social responsibility among Repsol Bolivia business unit contractors.
DESCRIPTION	We will distribute Repsol's corporate social responsibility policies, during a specific event with our main contractors, thereby instilling this type of knowledge.
INDICATOR	Celebration of the event.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	We scheduled the meeting for the first quarter of the 2016.

ACTION	Propose coordination and control actions in Repsol Bolivia, in order to ensure that contracting or subcontracting is only done with legally-recognized organizations that meet statutory employment responsibilities.
DESCRIPTION	We will shore up our verification of compliance with labor requirements among suppliers and contractors, through the internal Contract Compliance function. We will incorporate clauses that require and/or reinforce the mandatory nature of labor compliance into our personnel service contracts. The internal areas involved will liaise with the Contract Compliance area to shore up verification and authorization of legally-recognized companies that meet statutory employment requirements.
INDICATOR	80% de los contratos revisados y verificados en su cumplimiento hasta el 31-12-2015 80% of contacts reviewed and compliance verified by December 31, 2015.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Unfulfilled
CLOSING TEXT	Due to the organizational changes that affected the area responsible for this project, the implementation of the action has been postponed and will be resumed in 2016 with that period's work contracting or subcontracting.

Program 8

Community involvement and development

Community involvement & Dialogue

ACTION	Directly receive complaints and suggestions submitted by communities and provide an adequate response.
DESCRIPTION	We will register and follow up on all claims and suggestions submitted by communities, our employees and contractors, applying the grievances management procedure set out in the Community Relations Management System. We will report grievances indicators in the Corporate Social Responsibility Report.
INDICATOR	RECLAMOS RECIBIDOS/RECLAMOS CERRADOS
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	During the 2015 fiscal year, we received 86 claims, 95% of which came from contractors. In total, 63% of claims have been closed, and 37% have been assigned and are in the process of resolution.

ACTION	Disseminate information on performance in monitoring the indigenous social and environmental situation to organizations concerned with indigenous issues. Political authorities and different cooperation and skill-building agencies.
DESCRIPTION	We will disseminate the participative evaluation study on the indigenous social and environmental monitoring project in several different scenarios, and primarily aimed at the groups identified in the Communications Plan.
INDICATOR	Difusión a 10 grupos de público objetivo
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We disseminated the socio-environmental monitoring experience in a number of locations. The most important of these locations was the United Nations Permanent Forum on Indigenous Issues. We also presented the socio-environmental monitoring experience of the 3D and 2D seismic projects in La Paz to the Ministry authorities, international organizations, cooperation agencies, partners, and contractors.

ACTION	Formally inform the community, on a half-yearly basis, of the risks entailed in projects carried out in their áreas.
DESCRIPTION	We will carry out actions to raise awareness and communication with communities adjacent to operation areas, regarding therisks identified in the projects being carried out.
INDICATOR	Two meetings per year in the operations area.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We conducted more than four public consultations in the neighboring communities. These consultations were dealt with the work carried out by the Company and in particular with the coordination of hiring local workforce and services.

Local content

ACTION	Prepare a model clause promoting the contracting of services from people and/or companies from the areas of influence of our operations.
DESCRIPTION	We will prepare a model clause promoting the contracting of services from people and/or companies from the areas of influence of our operations. We will implement this clause in the contractual models applicable to the Repsol Bolivia business unit. We will adjust the model as necessary, in order to mainstream the interpretation throughout the contractual document
INDICATOR	Clause drafted and implemented in contracts.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	We are drafting an instruction to include as an appendix to the tender documents, so that the suppliers are previously aware of this requirement. For contracts that require local workforce and services (seismics), the requirement has already been included

ACTION	Prepare a model clause promoting the contracting of services from people and/or companies from the areas of influence of our operations.
DESCRIPTION	We will prepare a model clause promoting the contracting of services from people and/or companies from the areas of influence of our operations. We will implement this clause in the contractual models applicable to the Repsol Bolivia business unit. We will adjust the model as necessary, in order to mainstream the interpretation throughout the contractual document.
INDICATOR	Clause drafted and implemented in contracts.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We drafted and implemented the new surface and subsoil contract models. Clause 19 in these contract models requires contractors to preferably hire resources from the areas where we operate.

ACTION	Train small and medium-size Repsol contractors in the areas of budget, budgetary control and project control.
DESCRIPTION	We will hold training sessions on how to prepare budgets, control budgets and control projects, so that the small and medium-sized companies rendering services to Repsol in Bolivia can develop internal systems to improve their administration and therefore the level and cost of services. Repsol en Bolivia desarrollen sistemas internos que mejoren su administración y por ende el nivel y costo de servicios.
INDICATOR	Number of sessions held
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	This initiative is ongoing and scheduled to be completed in 2016.

Innovation and R&D

ACTION	Collaborate with academic institutions in research projects in the areas of influence of Repsol's activities in Bolivia.
DESCRIPTION	We will collaborate with the Universidad Autónoma Juan Misael Saracho - Tarija in carrying out a scientific research project for validating growable species, specifically crops and fodder crops in the Puerto Margarita area.
INDICATOR	Study submitted.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	The research and validation study carried out by the Juan Misael Saracho Autonomous University has been concluded and its goals were met

Social Investment

ACTION	Create, formalize and launch the Repsol Bolivia business unit corporate volunteering plan.
DESCRIPTION	In coordination with the Repsol Corporate Culture and People Development Division, we will carry out the necessary actions to create, formalize and launch the Repsol Bolivia corporate volunteering plan.
INDICATOR	Statutes approved and registered with the regional government authorities.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	In progress
CLOSING TEXT	We performed the pertinent analyses on the legal methods of implementation. The volunteer program is still pending implementation in the Bolivia Business Unit., It only needs the announcement meeting and the board's resolution, which will take place during the first half of 2016.

ACTION	Optimize Repsol Bolivia's social investment projects in order to respond to the development needs of local communities.
DESCRIPTION	We will evaluate and monitor Repsol's social investment in Bolivia in order to identify and strengthen projects that align with commercial and local development demands and needs.
INDICATOR	Report presented to the Repsol Bolivia Corporate Social Responsibility Committee.
EXECUTION YEAR	2015
CLOSING TO THE ACTION AS OF 31/12/2015	
STATUS	Fulfilled
CLOSING TEXT	We developed a system for social investment projects to implement in Bolivia. We are working to receive support from public organizations. We shared this system with YPFB to allocate funds that promote the development of production. In order to optimize social investment programs, we turned to the towns and development facilitators (SNV–Netherlands Development Organisation, FAUTAPO–the Foundation of Education for Development).

Process of updating the Plan

This Sustainability Plan is a dynamic document.

Each year we will give an account of the extent to which the actions that make up this Plan have been carried out by publishing a monitoring report.

Moreover, given that the expectations of our stakeholders and the issues that concern them are changeable and subject to the evolution of events during the course of the year, this Plan will be updated annually with new actions or the reformulation of existing ones to adapt them to the new situation.

The successive updates of the plan will leave behind them a trail of completed actions that, collectively, are a contribution of our company to sustainable development.

Actions Index

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