

# Participation Platform operation:

## Conditions of Use for Remote Attendance

The Ordinary General Shareholders' Meeting of Repsol, S.A. (the “**Company**”) will be held at the Palacio Municipal de Congresos, Avenida de la Capital de España-Madrid, no number, Campo de las Naciones, Madrid, on **May 9**, 2024, at 12:00 p.m. (CEST), on first call and, at the same place and time, on **May 10**, 2024, on second call. The General Shareholders' Meeting is expected to be held on **second call, that is on May 10, 2024** (the “**General Shareholders' Meeting**”).

The Board of Directors has agreed, in accordance with the provisions of Article 23 of its Bylaws, that attendance at this General Shareholders' Meeting may also be made by means of telematic means that allow its monitoring (the “**remote attendance**”).

To attend remotely, shareholders must access the computer application called participation platform (hereinafter, the “**Participation Platform**”) enabled in the space dedicated to the General Shareholders' Meeting 2024 of the Company's website ([www.repsol.com](http://www.repsol.com)).

The remote attendance to the General Shareholders' Meeting shall be subject to the provisions of the Law and the following basic rules:

### 1. IDENTIFICATION

In order to attend the meeting remotely, shareholders (or their representatives) must register on the Participation Platform, provided that they have: (i) an electronic ID or (ii) a qualified electronic signature, based on a valid and recognised electronic certificate issued by the Entidad Pública de Certificación Española (“**CERES**”) of Fábrica Nacional de Moneda y Timbre. The Company may enable additional means of identification to duly guarantee the identity of shareholder.

Once shareholders (or, where applicable, their representative) have identified themselves in accordance with the means indicated and within the established period, they will obtain a “**User**” (which will be the e-mail address they have provided) and a “**Password**” with which they may attend and vote at the General Shareholders' Meeting through remote means by making the corresponding connection on the day of the meeting through the same Participation Platform, accessing the “**Remote Attendance**” section.

## 2. PRIOR REGISTRY

To ensure the identity of the attendees, the proper exercise of their rights, the interactivity and the adequate development of the meeting, shareholders (or their representatives) identified in accordance with section (1) above who wish to use the remote attendance mechanisms must register in advance in the section "Remote Attendance" of the Participation Platform, from **12:00 p.m. hours (CEST) on 3 May 2024 until 11:00 a.m. hours (CEST) on 9 May 2024**. After that time, no prior registration for the exercise of the right of remote attendance will be accepted.

In the case of representatives, the following specificities will apply:

- Representatives of shareholders must manage their prior registration in accordance with the instructions that will be indicated to them in the section "Remote Attendance - My representations" within the Participation Platform (before 11:00 a.m. hours (CEST) on 9 May 2024) by sending through it the delegation card signed by the shareholder.
- On the other hand, in the case that a shareholder is going to represent other shareholders as well, both their prior registration and the delegations in their favour must be processed in the same way through the section of "Remote Attendance" of the Participation Platform (before 11:00 a.m. hours on 10 May 2024) by sending through it the delegation cards signed by the shareholders who delegate in their favour.

## 3. CONNECTION AND ATTENDANCE

In order to enable the proper management of the remote assistance systems, the shareholder (or representative) who has previously registered to attend the Meeting remotely in accordance with the previous sections (1) and (2) —identification and prior registration—, must connect by accessing the "remote assistance" section of the Participation Platform between 8:00 a.m. and 11:45 a.m. (CEST) **on May 9, 2024** (if the Meeting is held on first call) or **on May 10, 2024** (if, as expected, the Meeting is held on second call), and identify themselves again by using their "User" and "Password" obtained when they first identified themselves in the application. The Company may enable additional means of identification that duly guarantee the identity of the shareholder.

If applicable, **on May 9, 2024**, once the lack of sufficient quorum for the holding of the meeting has been verified, the Company will publish this circumstance both through the "remote assistance" section of the Participation Platform and the space dedicated to the General Shareholders' Meeting 2024 of the corporate website confirming that the Meeting will finally

be held on second call. In this case, the remote attendees who had connected on first call must connect again to attend the Meeting remotely on second call,

#### 4. INTERVENTION

In accordance with the provisions of the Capital Companies Law, the interventions and proposals of resolutions or requests for information or clarification, that in accordance with said law, are intended to be made by those who are going to attend by remote means, must be sent to the Company, in writing and in any case, in the form, terms and conditions established on the aforementioned website of the company, **between 8:00 a.m. and 11:00 a.m. (CEST) on May 9, 2024** or, if applicable, **on May 10, 2024**, depending on whether the General Shareholders' Meeting is held on first or second call, respectively. The remote attendee who wishes their intervention to be recorded in the minutes of the General Shareholders' Meeting must expressly indicate it in the text of the same. The requests for information or clarification made by the remote attendees will be answered in writing within seven days after the General Shareholders' Meeting, in accordance with the provisions of the Capital Companies Law.

The remote attendees who having connected to the meeting on first call had sent interventions and proposals of resolutions or requests for information or clarification will have to send them again, in the terms indicated, on the day the meeting is held on second call; otherwise they will be considered as not made.

#### 5. VOTING

The casting of the vote on the proposals relating to items included in the agenda **may be made from the moment of the connection as an attendee of the shareholder** (or, where appropriate, the representative) and until the Chairman or, where appropriate, the Secretary of the General Shareholders' Meeting, announces the conclusion of the voting period of the proposals of resolutions relating to items included in the agenda. As for the proposals of resolutions on those matters that, by legal mandate, do not need to be included in the agenda, the remote attendees may cast their votes from the moment the reading of such proposals is given to proceed to their voting, through the same Participation Platform. For the voting of the proposals of resolutions and the counting of votes, the procedure provided in the Bylaws and in the Regulations of the General Shareholders' Meeting will be applied.

## 6. RULES OF PRIORITY

The physical or remote attendance to the General Shareholders' Meeting of the shareholder who had previously delegated or voted remotely, whatever the means used, will render such delegation or vote ineffective. Likewise, the physical attendance to the General Shareholders' Meeting will make the remote attendance ineffective.

## 7. OTHER MATTERS

The Company may adapt, with due guarantees, the means to allow remote attendance to the General Shareholders' Meeting in the cases of shareholders not residing in Spain, qualified investors and other analogous situations.

It is the sole responsibility of the shareholder (or his or her representative) to keep the identification means necessary to access and use the service of the Participation Platform. In case of a legal entity, it must communicate any modification or revocation of the powers held by its representative and, therefore, the Company declines any liability until such notification occurs.

The Company reserves the right to modify, suspend, cancel or restrict the mechanisms of remote attendance to the General Shareholders' Meeting when technical or security reasons require or impose it. The Company will not be liable for any damages that may be caused to the shareholder arising from breakdowns, overloads, line drops, connection failures or any other event of a similar or similar nature, beyond the Company's control, that prevent the use of the mechanisms of remote attendance to the General Shareholders' Meeting. All these measures are compatible with the compliance of the corporate obligations and fully guarantee the political rights of the shareholders.

The General Conditions of the Company's website contained in its Legal Notice will apply to the extent not provided for in these procedures.

The Company makes available to the shareholder a specific mailbox ([junta2024@repsol.com](mailto:junta2024@repsol.com)) to clarify any doubt or problem that arises in relation to the holding of the General Shareholders' Meeting by remote means.

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