

# Participation Platform operation:

## Conditions of Access, Registration, Use and Functioning of the Electronic Shareholder Forum of Repsol, S.A.

### 1. OBJECTIVE

The present Conditions of Access, Registration, Use and Functioning of the Electronic Shareholders' Forum of Repsol, S.A. (hereinafter, the **"Particular Conditions"**) regulate the enabling and putting into service of the Electronic Shareholders' Forum of Repsol, S.A. (hereinafter, the **"Forum"**) and the guarantees, terms and conditions of access and use of the same on the part of the shareholders of Repsol, S.A. (hereinafter, the **"Company"** or the **"Administrator"**) and the voluntary associations that could be constituted in accordance with regulations in force.

These Particular Conditions complement the Regulations of the Electronic Shareholders Forum of Repsol, S.A. approved by the Board of Directors (hereinafter, the **"Regulations"**) and the conditions of access and use of the Company Web page (hereinafter, the **"Legal Notice"**), which will be fully applicable to access, registration, use and operation of the Forum in all that is not regulated in the Regulations or in the Particular Conditions or that which is not modified or is incompatible with that established in said documents.

To this effect, the Regulations, the Particular Conditions and the Legal Notice will configure the rules of operation of the Forum (hereinafter, the **"Operating Regulations"**).

The Company reserves the right to modify, at any time and without prior notice, the presentation, configuration, operation and contents of the Forum and the Operating Regulations, without prejudice to that established by applicable laws.

### 2. ACCEPTING THE OPERATING REGULATIONS

Registration as a user of the Forum (**"User"**) and access and/or use implies full acceptance, without reservations of the terms and conditions of the Operating Regulations.

### 3. ADMINISTRATOR OF THE FORUM

The Company will be considered Administrator of the Forum under the conditions and with the powers which are envisaged in the Operating Regulations, reserving the power of interpretation in the event of doubts or discrepancies in the use of the same.

The Company, in its condition as Administrator of the Forum, reserves the right to exclude from the Forum, Users who fail to comply by the Operating Regulations.

The Administrator has the authority but not the obligation to control the use of the Forum and its contents, which are the exclusive responsibility of the Users who have formulated them. In any event, the Administrator can establish tools to filter and moderate the contents of communications as well as removing contents which are considered to possibly be illicit or contrary to that established by the Law, the Operating Regulations or the demands of good faith.

In the assumption that the Administrator establishes filtering tools for requests of activation, deactivation or modification of the Users, in addition to the publication of communications in the Forum by the Users, the maximum period to accept said requests or communications will be two working days. Likewise, the Administrator will be able to answer any communication formulated by the Users through the electronic mail address provided by the User or through any other means of communication that is considered appropriate.

The service hours of the Administrator to interested parties and Users will be from Monday to Friday, working days, in Madrid, from 9:00 to 18:00.

### 4. REGISTRATION OF USERS

As established in section 5.2 of the Regulations and article 539.2 of the Consolidated Text of the Spanish Stock Companies Act, the access and use of the Forum will be exclusively reserved for shareholders of the Company and to voluntary associations of shareholders inscribed in the special Register activated to such effect by the Spanish Securities Market Commission (Comisión Nacional del Mercado de Valores, hereinafter, "CNMV").

Shareholders wishing to participate in the Forum shall access the on-line application called Participation Platform (hereinafter the "**Participation Platform**") available in the General Shareholders' Meeting 2023 site on the Company's website ([www.repsol.com](http://www.repsol.com)). The Shareholders

must complete a registration process within the Participation Platform, in which the user must provide evidence of the following:

1. Their identity; and
2. Their condition as shareholder or voluntary association of shareholders registered in the special Registry activated to such effect by CNMV.

Likewise, the interested party must provide an electronic mail address, for the purpose of making communication possible between the Users and with the Administrator.

In particular and with the aim of duly proving the identity of the interested party:

- The **individual shareholders** who wish to register as Users of the Forum shall be required to submit a prior identification process, in which the interested parties shall register in the Participation Platform, provided that they have an electronic DNI or a qualified electronic signature, based on a recognized and valid electronic certificate issued by the *Entidad Pública de Certificación Española* (CERES), dependent on the *Fábrica Nacional de Moneda y Timbre*, identifying themselves by means of any of said devices. The Company may enable additional means of identification that duly guarantee the identity of the shareholder.
- The **shareholders, foreign individuals** who wish to register as Users of the Forum must contact the Administrator, through the address [foro@repsol.com](mailto:foro@repsol.com), who will notify them of **the** proof of identity documentation which they must send to the aforementioned address to assist the process of becoming a User.
- The **representatives, legal or voluntary, from voluntary associations of shareholders inscribed in the special Register activated to such effect by CNMV or shareholder legal entities (national or foreign)** who wish to register as Users of the Forum must contact the Administrator, through the address [foro@repsol.com](mailto:foro@repsol.com), who will notify them of the proof of identity documentation of the legal representative of the association or shareholder represented and their faculties of representation which they must send to the aforementioned address to assist the process of becoming a User.

In any event, the Company reserves the right to request that the interested parties provide the Forum with the additional means of proof of identity, the condition as shareholder and/or inscription in the corresponding registers, which are considered necessary.

Once registered, the User must access the "Electronic Forum" section within the Participation Platform in order to use it. Thus, all Users: (i) will have access to the Forum; (ii) will be able to consult and in turn, adhere to the communications published by other Users; and (iii) will be able to send communications regarding any of the questions raised in section 4 of the Regulations.

Likewise, Users may modify their profile or request to be removed from the Forum at any time by notifying the Administrator at [foro@repsol.com](mailto:foro@repsol.com).

The access and use of the Forum by the Users will be conditioned to the maintenance at all times of the conditions described above. For this purpose, if the Company, in its condition as Administrator of the Forum, has, at any moment, any reasonable doubt regarding the compliance of said conditions on the part of the User already registered, the provision will be required of information or additional documentation considered opportune to prove the maintenance of said conditions. As such, the Company will be able to suspend or cancel registration to Users who do not prove, to the satisfaction of the Company, compliance with the referred conditions conforming to their interpretation of the Operating Regulations and existing legislation in force.

## 5. OPERATION OF THE FORUM

### 1. Contents of communications

The Forum has for exclusive purposes the publication of the communications made by the Users in relation to the questions raised in section 4 of the Regulations of the Forum.

The request for publication of communications must be made by the Users conforming with the forms available in the Forum to this effect, which will include, unconditionally:

- Identification of the User who carries out the communication.
- Statement of the communication, indicating precisely the contents of the initiative.
- Brief description and/or justification of the communication.

Communications formulated by the Users are of a personal nature, except in the case of shareholders legal entities and associations of shareholders duly legitimised conforming to law, communications will not be published if received by representatives of shareholders, groups and syndicates of shareholders, depository entities, financial intermediaries and other people who act on behalf of or in the interest of shareholders.

Through the formulation of a communication it is understood that the User is responsible for the same and declares and guarantees that the contents are legal and conforming to law, to the Operating Regulations and the demands of good faith, which rely on all the authorisation and permission necessary to formulate the communication in question and does not violate any rights of third parties.

## **2. Publication of communications in the Forum**

The Administrator can check the conformity of the communications carried out by the Users in relation to legislation in force, the Operating Regulations and the demands of good faith and can refuse the incorporation to the Forum or remove from the same any communication which is considered to not conform with all the above.

The communications which are published in the Forum will include the statement of the same, the description/justification and the date and time of inclusion in the Forum.

The electronic mail address of the Users who have formulated the published communications in the Forum will be available to the rest of the Users from the moment at which they have adhered to the proposals and initiatives object of said communications.

The communications carried out by the Users which are excluded from the Forum (whether by own initiative of the User or by a decision of the Administrator) will automatically be deleted, as will related or connected communications.

Once the General Shareholders' Meeting has concluded, the Administrator reserves the right to eliminate and delete all the communications published in the Forum.

## **6. RESPONSIBILITY OF THE ADMINISTRATOR**

The Company is not responsible for the precision, truth, validity, legality or relevance of the communications sent by the Users, nor the opinions related to the same.

The Company will only respond to the services themselves and contents directly originating from them and identified with copyright as a mark of intellectual or industrial property by the Company.

In virtue of access and/or use of the Forum, each User declares to be aware of and accepts that the operation of the Forum takes place, in any event, under their sole and exclusive responsibility.

The Administrator expressly reserves the right to deny access and/or the use of the Forum and to refuse to publish or remove the communications formulated by those Users who fail to comply with the legislation in force, the Operating Regulations or the demands of good faith.

The Users will respond to damage and ill effects suffered by the Company, other Users or any third party as a consequence of access and/or use of the Forum (including, in particular, the formulation of communications) failing to comply to any device of the legislation in force, the Operating Regulations or the demands of good faith.

## **7. ABSENCE OF LICENSE**

The Company authorises the Users the use of the intellectual and industrial property rights relative to the IT application of the Forum solely to use them to the effect provided for in section 4 of the Regulations and according to the terms and conditions established in the Operating Regulations. The User must abstain from obtaining, or trying to obtain, access and use of the Forum and its contents by means or procedures apart from those which, in any event, have been placed at their disposition or indicated to such effect.

The Company will not concede any type of license or authorisation for the use of any kind of the intellectual and industrial property rights related to the Forum other than those provided for in the previous paragraph.

## **8. COST OF USE**

Access and use of the Forum on the part of the Users is free, except for that relative to the cost for the User, if appropriate, of the connection to the telecommunications network supplied by the access provider contracted by each User.

## **9. CONTACT MAILBOX**

Users having suggestions or proposals about improvements to the Forum, requiring technical assistance, wishing to make a complaint against the contents which fail to comply with the Operating Regulations or wanting to exercise their rights recognized in the legislation on personal data protection may contact the Company through the mail address [foro@repsol.com](mailto:foro@repsol.com). The purpose of this electronic mail box is to assist the User and to improve the quality of the Forum, without implying any type of control or responsibility by the Administrator.