

# Participation Platform operation:

## Conditions of Use for Telematic Assistance

The Ordinary General Shareholders' Meeting of Repsol, S.A. will be held at the Palacio Municipal de Congresos, Avenida de la Capital de España-Madrid, unnumbered, Campo de las Naciones, Madrid, on **May 24**, 2023, at 12:00 p.m. (CEST), on first call and, at the same place and time, on **May 25**, 2023, on second call. The General Shareholders' Meeting is scheduled to be held on **second call, i.e. on May 25, 2023**.

The Board of Directors has agreed, in accordance with the provisions of Article 23 of the Company's Bylaws, that attendance at this General Shareholders' Meeting may also be made through the use of telematic means that allow for the monitoring of the meeting (the "**telematic attendance**").

In order to attend telematically, shareholders must access to the Participation Platform (hereinafter the "**Participation Platform**") online app enabled in the Company's website ([www.repsol.com](http://www.repsol.com)).

Telematic attendance at the General Shareholders' Meeting shall be subject to the provisions of the Law and the following basic rules:

### 1. IDENTIFICATION

Shareholders (or their representatives) must register in the Participation Platform in order to attend telematically, provided they have: (i) electronic DNI (national identity document) or (ii) qualified electronic signature, based on recognised, valid electronic certificate issued by the Entidad Pública de Certificación Española ("CERES") of Fábrica Nacional de Moneda y Timbre. The Company may enable additional means of identification to duly guarantee the identity of shareholder (or its proxy).

Once shareholders (or, if applicable, their proxy) have identified themselves in accordance with the means indicated and within the established period, they will obtain a "User" (which will be the e-mail address they have provided) and a "Password" with which they may attend and vote at the General Shareholders' Meeting by telematic means by making the corresponding connection on the day the meeting is held through the same Participation Platform, accessing the "Telematic Attendance" section.

## 2. PRIOR REGISTRY

In addition to the identification and registration in the Participation Platform and in order to guarantee the identity of the attendees, the correct exercise of their rights, the interactivity and the proper development of the meeting, the shareholders (or their proxies) identified in accordance with item (1) above who wish to use the telematic attendance mechanisms must register in advance in the "Telematic Attendance" section of the Participation Platform, **from 12:00 p.m. hours (CEST) on May 18 until 11:00 a.m. hours (CEST) on 24 May 2023**. After that time, no pre-registration will be accepted for the exercise of the right to telematic attendance.

In the case of proxies, the following shall apply:

- Shareholder proxies must pre-register in accordance with the instructions provided in the "Telematic Assistance - My Representations" section of the Participation Platform (before 11:00 a.m. (CEST) on May 24, 2023) by sending the proxy card signed by the shareholder through the Platform.
- On the other hand, in the event that a shareholder will also represent other shareholders, both his/her prior registration and the proxies in his/her favor must be processed in the same way through the "Telematic Assistance" section of the Participation Platform (before 11:00 a.m. on May 24, 2023) sending the proxy cards signed by the shareholders delegating in his/her favor through the Platform.

## 3. CONNECTION AND ATTENDANCE

To enable the proper management of the telematic attendance systems, the shareholder (or its proxy) who has previously identified and registered to attend the General Shareholders' Meeting telematically in accordance with sections (1) and (2) above –identification and prior registry–, must connect by accessing the "Telematic Attendance" section of the Participation Platform between 8:00 a.m. and 11:45 a.m. (CEST) on **24 May 2023** (if the Meeting is held on first call) or on **25 May 2023** (if, as expected, the Meeting is held on second call), and identify themselves again using their "User" and "Password" obtained when identifying themselves for the first time in the application. The Company may enable additional means of identification that duly guarantee the identity of the shareholder.

If, on **24 May 2023**, a sufficient quorum is not achieved, the Company will post notification of such on the corporate website's site dedicated to the 2023 General Shareholders' Meeting, confirming that the Meeting will be held on second call. In this case, the telematic attendees who have connected at the first call must connect again to telematically attend the General Shareholders' Meeting at the second call.

## 4. INTERVENTION

In accordance with the Spanish Companies Act, by law, interventions and resolution proposals or requests for information or clarification formulated by those attending remotely must be submitted to the Company in writing and compliant with the form, terms and conditions established on the corporate website, **between 8:00 am and 11:00 am (CEST) on 24 May 2023** (if the Meeting is held on first call) or on **25 May 2023** (if, as expected, the Meeting is held on second call). Online attendees who wish their interventions to be recorded in the minutes must expressly indicate as much in their submissions. Requests for information or clarification made by telematic attendees shall be answered during the meeting itself or in writing within seven days following the Meeting, in accordance with the provisions of the Spanish Companies Act.

In the event that the General Shareholders' Meeting is held on second call (as is foreseeable), the telematic attendees who have connected on first call must connect again in order to attend the Meeting telematically on second call. Likewise, those telematic attendees who, having connected to the meeting on first call, have sent interventions and proposed resolutions or requests for information or clarifications, will have to send them again, in the terms indicated, on the day the General Shareholders' Meeting is held; otherwise they will not be considered submitted.

## 5. VOTE

Votes on resolutions related to the Agenda items **may be cast from the moment of connection by shareholders** (or proxies, as appropriate) until the Chairman or, as the case may be, the Secretary of the Meeting, announces the conclusion of voting on resolutions related to the Agenda items. With regard to the proposed resolutions concerning matters that, by legal mandate, are not required to appear on the Agenda, online attendees may cast their votes once the proposals are read in order that voting may proceed. For the voting of proposed resolutions and the counting of votes, the procedure established in the Bylaws and the General Shareholder' Meeting Regulations will apply.

## 6. RULES OF PRIORITY

Physical or telematic attendance at the General Shareholders' Meeting by a shareholder who has previously voted by remote means or by proxy, regardless of the means used, shall render such vote or proxy ineffective. Likewise, physical attendance at the Meeting shall render the telematic attendance ineffective.

## 7. OTHER PROVISIONS

The Company may adapt, with due guarantees, the means to allow online attendance at the General Shareholders' Meeting in the case of shareholders not residing in Spain, qualified investors, or other similar instances.

It is the sole responsibility of the shareholder (or proxy) to safeguard the passwords and/or means of identification necessary to access and use the online attendance service. Legal entities must communicate any modification or revocation of the powers held by their respective representatives and, hence, the Company will not be held accountable until such notification occurs.

The Company reserves the right to modify, suspend, cancel or restrict the mechanisms for telematic attendance at the Meeting when technical or security reasons so require or impose. Repsol shall not be liable for any damages that may be caused to shareholders as a result of breakdowns, overloads, line failures, connection failures, technological incompatibilities or any other eventuality of the same or a similar nature, beyond the control of Repsol, that prevents the use of the mechanisms for telematic attendance at the General Shareholders' Meeting.

In any aspects not expressly contemplated in these procedures, the General Conditions set out in the Legal Notice on the company's web site will be applicable.

The Company provides shareholders with a specific mailbox ([junta2023@repsol.com](mailto:junta2023@repsol.com)) to clarify any doubts or problems that may arise in relation to the holding of the General Shareholders' Meeting by telematic means.

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